



## Development Officer and Grant Writer

Reporting to the Chief Development Officer, the Development Officer and Grant Writer is a member of the Resource Development Team that is responsible for conducting the full range of activities required to prepare, submit, and manage grant proposals to governmental entities, foundations, corporations, community/social/faith-based organizations, individuals and any other potential funder to whom a written proposal may be submitted. Accountable for meeting/exceeding unrestricted and restricted revenue goals for contributed income.

Anyone interested in applying for this position should complete an application for employment, and send it along with a resume, cover letter, salary requirements and three professional references to [jobs@interactofwake.org](mailto:jobs@interactofwake.org).

The position will remain open until filled.

View full job description [here](#).

View application for employment [here](#).